



**Committee and Date**  
Health and Wellbeing Board  
16<sup>th</sup> November 2017

**MINUTES OF THE HEALTH AND WELLBEING BOARD MEETING  
HELD ON 14 SEPTEMBER 2017  
2.00PM TO 3.50PM**

**Responsible Officer:** Karen Nixon  
Email: karen.nixon@shropshire.gov.uk Tel: 01743 257720

**Present**

Councillor Lee Chapman (Chairman)	PFH Health & Adult Social Care, Shropshire Council
Professor Rod Thomson	Director of Public Health
Cllr Nicholas Bardsley	PFH Children's Services, Shropshire Council
Cllr Lezley Picton	PFH Culture & Leisure, Shropshire Council
Andy Begley	Director of Adult Services, Shropshire Council
Dr Julian Povey (Co-Chair)	Clinical Chair, Shropshire CCG
Dr Julie Davies	Director of Performance & Delivery, Shropshire CCG
Jane Randall-Smith	Shropshire Healthwatch
Rachel Wintle	VCSA

Also present:

Penny Bason, Mr John Bickerton, Cllr Karen Calder, Cllr Gerald Dakin, Andrew Gough, Maria Jones, David Sandbach, Cllr Madge Shingleton and Kath Smith.

**16 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies for absence were received from:

Karen Bradshaw	Director of Children Services
Alison Bussey	SSSFT
Neil Carr	SSSFT
David Coull	SPiC
Jan Ditheridge	Shropshire Community Health NHS Trust
Dr Simon Freeman	Accountable Officer, Shropshire CCG
Neil Nisbet	SaTH
Cathy Riley	SSSFT
Bev Tabernacle	Director of Nursing RJ&AH Hospital
Mandy Thorn	Business Board Chair
Clive Wright	Chief Executive, Shropshire Council

Substitutions were notified as follows:

Ros Preen, Director of Finance, substitute for Jan Ditheridge, Shropshire Community Health NHS Trust.

Nicky Jacques, Chief Officer, substitute for David Coull. SPiC.

## 17 DISCLOSABLE PECUNIARY INTERESTS

Members were reminded that they must not participate in the discussion or voting on any matter in which they had a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

## 18 MINUTES

**RESOLVED:** That the minutes of the meeting held on 6 July 2017, be approved and signed by the Chairman as a correct record.

The Chairman also warmly welcomed Cllr Lezley Picton to her first Health & Wellbeing Board meeting.

## 19 PUBLIC QUESTION TIME

There was one public question from Cathy Bowler, Operations Manager, Alzheimer's Society and Chair of the Health Economy Steering Group for Dementia, about how much funding would be released to roll out the Dementia Companions across the County, timescales, fair and equitable coverage and effective and efficient service. This question was circulated at the meeting, along with the formal response (copy attached to the signed minutes).

Miss Bowler was not present at the meeting and there was no supplementary question.

## 20 SYSTEM UPDATE

### a) Sustainability and Transformation Partnership (STP) Programme Update

Phil Evans, Director of the STP Programme gave a PowerPoint presentation (copy attached to the signed minutes) to the Board which briefly covered;

- STP Governance Structure
- STP PMO
- Neighbourhoods
- Community Admission Avoidance and Supported Discharge
- Workstreams
- Acute Services

It was noted that all plans would be amalgamated and put into a single system plan.

### b) Future Fit update

Phil Evans Director of the STP Programme gave a PowerPoint presentation (copy attached to the signed minutes) to the Board which briefly covered;

- Restate the case for change

- Programme Progress to date
- Outline options and preferred option
- Programme next steps
- Pre consultation Business Case (PCBC)
- Programme timescales
- Patient and public involvement
- Consultation Plan
- Q&A's

The Future Fit programme, progress and consultation was discussed by the Health and Wellbeing Board and Phil Evans answered questions as they arose.

It was noted that 2<sup>nd</sup> October 2017 was the full checkpoint date where there would be a formal meeting with NHSE. It was also confirmed that the checkpoints *did* feed into Government Gateways.

The offer from a member to visit the Cleobury Farmers' Market on 16<sup>th</sup> November with a community consultation was welcomed and officers confirmed they would attend. Meanwhile it was highlighted that Border consultations were equally important to include.

There was some criticism about the design of the on-line survey and it not being user-friendly, which was noted.

It was agreed that the issue of Local Maternity Services needed to be included as a separate workstream.

In response to a question about what 'Prevention workstream' was, it was clarified that this was the same as 'Fit & Well'; it would be adjusted.

The VCSA highlighted that there was unease generally within the voluntary sector about the renewal of CCG grant funding which ended on 31 March 2018; volunteer staff were anxious that contracts would not be renewed and it was feared that staff would leave due to uncertainty. It was confirmed that letters about the future grant framework had recently been sent out and hopefully this would help allay any fears. The offer of providing a patient presentation in conjunction with the voluntary sector was welcomed by the Board.

Meanwhile it was requested that the Local Authority and the CCG both needed to make their intentions clear.

The Head of Adult Services was aware of financial pressures on everyone and spoke about the importance of early intervention and prevention, adding that a conversation was being undertaken with the Health and Social Care Forum.

c) Out of Hospital Programme

Julie Davies, Director of Delivery & Performance, Shropshire CCG, gave a verbal update on the Out of Hospital Programme that was currently being worked on. A detailed report would be submitted to the next Board meeting, which was welcomed.

A discussion was had regarding the impact of closing voluntary sector services due to funding cuts and the Board was made aware of the local VCSE Impact Assessment.

**ACTION:**

- PMO to look into attending Farmer's Market in November as requested.
- Adjust wording of Fit and Well to Healthy Lives.
- The VCSA to bring the VCSE impact assessment to a future Board meeting.

**21 BETTER CARE FUND FINAL SUBMISSION 2017/18**

The Board considered the content of the 2017/19 Better Care Fund Draft, which was submitted on 11<sup>th</sup> September 2017 and consisted of three documents;

- Better Care Fund Draft Narrative Plan
- Better Care Fund planning template
- Better Care Fund DTOC Metric Plan

Plans would either be approved, approved with conditions or not approved, and it was hoped to get feedback by early October.

In introducing the report (copy attached to the signed minutes), Tanya Miles, Head of Operations, Adult Services, was pleased to report that the new plan was very different to that submitted in the first instance. The Local Authority had worked well with the CCG to produce a more joined up and cohesive plan with excellent detail.

The Chair praised the teams involved in this and hoped their hard work would result in a positive result.

**RESOLVED:** That the report be noted.

**22 SAFEGUARDING BOARDS ANNUAL REPORTS (CHILDREN & ADULTS)**

The Chairman reported that this item had now been WITHDRAWN from the agenda.

It was noted that this matter would be deferred for consideration at the next Health and Wellbeing Board meeting on 16<sup>th</sup> November 2017.

**23 JOINT COMMISSIONING GROUP REPORT TO THE BOARD - HEALTHY LIVES**

The Health and Wellbeing Co-ordinator introduced a report (copy attached to the signed minutes) updating the Board on Healthy Lives and including a first draft of the Social Prescribing business case (shown at Appendix A). Healthy Lives focussed on taking a whole system approach to reducing demand on services and relied on working together in partnership to deliver activity

The business case, which was still in draft form highlighted the key achievements of Healthy Lives which briefly were as follows;

- Safe and Well Visits
- Social Prescribing Pilot
- Diabetes Prevention Protocol
- All age Carers Strategy
- Dementia Companions
- Mental Health
- Process for Programme evaluation

A Public Health consultant stressed that this was 'work in progress'. Additional resources would be required to rollout the programme further and therefore it was agreed that a more detailed case should be put to the Board in future for their consideration.

The Board fully acknowledged that a key element would be the role of the voluntary sector and this would form part of developing intentions in the future.

**RESOLVED:**

- a) That the development of Healthy Lives and the Social Prescribing Business case be supported.
- b) That the scaling up of Social Prescribing across Shropshire be endorsed.
- c) That the updated Terms of Reference of the HWB Joint Commissioning Group be approved (formerly the HWB Delivery Group).

**24 MENTAL HEALTH PARTNERSHIP BOARD BRIEFING TO THE H&WB**

The Board received a report (copy attached to the signed minutes) updating them on the work of the Mental Health Partnership Board (MHPB) and highlighting areas for closer consideration by the Health and Wellbeing Board.

**RESOLVED:**

- a) That the MHPB Action Plan at Appendix A be endorsed.
- b) That the MHPB outcomes and those actions to achieve the outcomes, as set out in section 6.2 of the report be supported by the Health and Wellbeing Board.

**25 CHILDREN'S TRUST BRIEFING TO THE H&WB**

This item was introduced and amplified by the Director of Public Health, in the Director of Children's Services absence (due to an Ofsted inspection that was currently underway).

This regular update briefing had been commissioned by the Health and Wellbeing Board from the Shropshire Children's Trust, focussed on work to develop an action plan for the 0 – 25 SEND Strategic Board and engaging with young people with SEND and providing updates on the 0 – 25 Emotional Health and Wellbeing Service, School Readiness and Embedding the Adverse Childhood Experiences (A.C.E) approach. The Board were assured on the work of the Trust and areas for closer consideration by the Health and Wellbeing Board were highlighted.

In response to a question about mental health for the 0 – 25's and the inclusion of children affected by domestic abuse, it was noted that this was currently being looked at; was it satisfactory and how was it being delivered? Officers assured the board they would follow this up and report back accordingly.

**RESOLVED:**

- a) That the information and updates within the report be noted.
- b) That the needs of children and young people with SEND be taken into consideration across all health and wellbeing development work
- c) That the profile of "All About Me" continued to be raised that all organisations in contact with children and families to promote the "All About Me" strategy be encouraged.
- d) That the Health and Wellbeing Board continues to encourage practitioners to engage with the development of the A.C.E approach across Shropshire.

**26 SHROPSHIRE DOMESTIC ABUSE STRATEGY 2017/20 - DRAFT**

Andrew Gough, Community Safety Partnership Manager, introduced a report (copy attached to the signed minutes) on Tackling Domestic Abuse in Shropshire. This Shropshire focus was welcomed by Members, who were also pleased to see this being drawn together. The Board noted that this was a key priority for all the strategic partnership boards in Shropshire.

The Draft three-year Domestic Abuse Strategy (2017 – 2020) was being developed by the Shropshire Domestic Abuse Forum (SDAF) on behalf of the Shropshire Community Safety Partnership in consultation with a wide range of agencies, organisations and individuals. The aim of the strategy was to improve services for victims of domestic abuse within Shropshire and respond effectively to domestic abuse. The Draft Strategy built on previous domestic abuse strategies, and the Government's 'Violence against Women and Girls Strategy', in order to support victims and to explore ways to encourage offenders to seek the assistance they need to change their behaviour.

**RESOLVED:**

The Health and Wellbeing Board noted the report and agreed to provide feedback on the Draft Strategy by 29<sup>th</sup> September 2017.

**27 HEALTH & WELLBEING BOARD COMMUNICATION STRATEGY UPDATE**

Maria Jones, Communications and Marketing Officer, Shropshire Council Communications Team, introduced a report (copy attached to the signed minutes) on progress with the Health and Wellbeing Board Communication and Engagement Strategy and Action Plan for the period 2017 2018. These all linked in to the Sustainability and Transformation Plan (STP) and the Shropshire Neighbourhoods Programme. This was welcomed and supported by Board Members.

The Community Safety Partnership Manager requested that issues around dementia and domestic abuse also be included. It was agreed that these would be picked up and included within the final document and that the Community Safety Partnership Manager also be invited to the group

It was noted that Future Fit was not included within the Plan. The Chair explained that this had been highlighted to the CCG but that they has insisted on using separate resources for Future Fit.

**RESOLVED:** That Health and Wellbeing Board Members promote the use of Campaign Toolkits in their services to provide consistent health and wellbeing information to Shropshire People.

**ACTION**

- Dementia and domestic Abuse to be picked up through the Communication Plan.

<TRAILER\_SECTION>

Signed ..... (Chairman)

Date: